

HOSPITAL – ITS FUNCTIONS, TYPES AND ORGANIZATION

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😊 DEFINITION OF HOSPITAL 😊 :

- ▶ HOSPITAL is defined as:
- ▶ "An INSTITUTION of COMMUNITY HEALTH/ a SPECIALIZED COMPLEX ORGANIZATION, that makes use of PHYSICIANS, SURGEONS & team of TECHNICAL STAFF, in order to provide facilities for DIAGNOSIS, THERAPY, REHABILITATION, PREVENTION, EDUCATION & RESEARCH....."

😊 FUNCTIONS OF HOSPITAL 😊 :

1. To UPLIFT QUALITY OF LAW and GENERAL STANDARDS of MEDICAL PRACTICE
2. To PROVIDE FACILITIES & GUIDANCE , by which persons can work in GROUPS, with the intention of BETTERMENT of HOSPITAL DEPARTMENT, PATIENT & COMMUNITY
3. To REDUCE DISEASE OCCURRENCE by early DIAGNOSIS and TREATMENT
4. To ESTIMATE needs for FACILITIES, SUPPLIES & EQUIPMENTS, and their UTILIZATION for EVALUATION, CONTROL & MAINTENANCE
5. To ESTIMATE DEPARTMENTAL NECESSITIES




6. To **PROVIDE** a **COMMON LINK** between **GENERAL PUBLIC & POLICY MAKERS**

7. To **SUGGEST POLICIES & PROCEDURES** to maintain **ADEQUATE & COMPETENT STAFF**

8. To **DEVELOP & MAINTAIN** an effective system of **CLINICAL & ADMINISTRATIVE RECORDS & REPORTS**

9. To **HARNESS** growth of **MEDICAL SCIENCE**, by **PROPER TRAINING** of **DOCTORS & NURSES** in large training hospitals

10. To **CREATE & DEVELOP FINANCIAL PLAN** for the **OPERATION OF HOSPITAL**

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- 11. To provide facilities for continuing **EDUCATION** of all the people
 - 12. To **PARTICIPATE & IMPLEMENT SAFETY PROGRAMMES of HOSPITAL**
 - 13. To **INITIATE, UTILIZE & PARTICIPATE** in **RESEARCH PROJECTS**, aimed at **IMPROVEMENT of PATIENT CARE**, and other hospital services.....

😊 CLASSIFICATION OF HOSPITALS 😊 :

Classification is mainly based on :

1. CLINICAL GROUNDS
2. NON-CLINICAL GROUNDS
3. SIZE
4. COST
5. SYSTEM OF MEDICINE

1. BASED ON CLINICAL GROUNDS:

Classified as :

A. MEDICINE-BASED:

- Pediatrics
- Psychiatric and other nervous diseases
- General medicine

B. SURGERY-BASED:

- Orthopedics
- Gynecology & obstetrics
- ENT



C.MATERNITY:

- Short-term
- Long term

2. Based on non-clinical grounds:

Classified as :

A. GOVERNMENTAL HOSPITALS:

- Army hospital
- Navy hospital
- City hospital
- Civil hospital

B. NON-GOVERNMENTAL HOSPITALS:

- Private hospitals(for profit)
- Non-profit hospitals (Church hospital, Community hospital, hospital, Charitable hospital).....

3. BASED ON SIZE:

Classified as :

- A. **LARGE HOSPITALS:** Beds : 1000 and above
- B. **MEDIUM HOSPITALS:** Beds : 500-1000
- C. **SMALL HOSPITALS:** Beds : 100-500
- D. **VERY SMALL HOSPITALS:** Beds : less than 100

4. BASED ON COST:

Classified as :

A. **ELITE HOSPITALS:**

- Consist of **HIGH TECHNOLOGY & MEDICAL SCIENCE ADVANCEMENTS**
- **Comprise DELUXE ROOMS**, with **T.V, TELEPHONES & REFRIGERATOR**
- Room rate : Rs. 500-1,200/ day
- Also known as “**5-STAR HOSPITALS**”
- Example : **APOLLO HOSPITAL**

B. **BUDGET HOSPITALS:**

- Meant for **MODERATE-LOW BUDGET** people (Example: **CHARITABLE & CIVIL HOSPITALS**)

5. BASED ON SYSTEM OF MEDICINE:

Classified as :

- A. ALLOPATHIC HOSPITALS**
- B. AYURVEDIC HOSPITALS**
- C. HOMEOPATHIC HOSPITALS**
- D. UNANI HOSPITALS.....**

😊 ORGANIZATION OF HOSPITALS 😊 :

1. ORGANIZATION is defined as 'A DYNAMIC PROCESS, in which various MANAGERIAL ACTIVITIES bring & bind people together, for the ACHIEVEMENT of COMMON GOALS & OBJECTIVES'
2. Most important BODY of a hospital is the GOVERNING BODY/ BOARD OF DIRECTORS/ BOARD OF TRUSTEES
3. GOVERNING BODY → Consists of various eminent personalities in the field of :
 - a. MEDICAL EDUCATION
 - b. RESEARCH
 - c. ADMINISTRATION
 - d. POLITICS (Optional)
4. Function of GOVERNING BODY is to FRAME all major POLICIES, PLANS & PROGRAMMES of hospital



5. **GOVERNING BODY** → Appoints a **HOSPITAL ADMINISTRATOR** to get

various functions performed like **CLINICAL SERVICES, NURSING, PHARMACY SERVICES, etc**

SERVICES PERFORMED BY HOSPITAL ORGANIZATION:

Include.

A. NURSING SERVICES:

- **LARGEST** part of a hospital
- Functions all **24 hours** attention to patients

Nurses are trained for **PRENATAL CARE, OBSERVATION, PATIENT COMFORT**

DURING LABOUR → assigned specific number of beds → have to give personal

- **NURSING DIRECTOR** is the **in-charge** of **NURSING SERVICES.....**



B. OUT-PATIENT SERVICES:

- Focus on COMFORT for OUT-PATIENTS, as the approach for major/minor illnesses
- These services → make a hospital an IDEAL COMMUNITY INSTITUTION
- Hospital is duty-bound to provide DIAGNOSTIC, PREVENTIVE & CURATIVE measures to the OUT-PATIENTS.....



3. RADIOLOGICAL SERVICES:

- Performed under direction of a competent RADIOLOGIST
- CHIEF RADIOLOGIST → assisted by various TECHNICIANS
- Services include UTILIZATION of EQUIPMENTS like:
 - a. SONOGRAPHY
 - b. X-RAY
 - c. ECG
 - d. CT-SCAN, etc.....



4. CENTRAL SUPPLY SERVICES:

- Refers to MEDICAL & SURGICAL SUPPLY SERVICES
- Meant for DIAGNOSIS, TREATMENT, PREVENTION, EDUCATION & RESEARCH
- Involves their COLLECTION, PROCESSING, STORAGE & ISSUANCE against proper INDENT FORM
- Qualified & skilled staff personnel are responsible for its maintenance.....



5. HOSPITAL PHARMACY SERVICES:

- Controls PHARMACY OPERATION in any hospital
- FILLS PRESCRIPTION & no. of NECESSITIES from wards
- Functions begin from DRUG PROCUREMENT to DISTRIBUTION to I.P and O.P
- Responsible for :

- a. PROPER DRUG DELIVERY
- b. INFORMATION SYSTEM
- c. DRUG STORAGE

d. MANUFACTURE

e. STERILIZATION

f. ADVICING PATIENT ON DRUG USE



6. MEDICAL RECORD SERVICES:

- VALUABLE MATERIALS, as they help MEDICAL & PARA-MEDICAL STAFF for EVALUATION
- Also used for EDUCATION, RESEARCH & TRAINING
- Consists of :
 - a. PATIENT HISTORY
 - b. LAB- TEST REPORTS
 - c. PHYSICAL EXAMINATION DETAILS
 - d. PHYSICIAN'S ADVICE, etc.
- It is mandatory to store medical records properly to FACILITATE EASY ACCESS on requirement.....



7. STORE SERVICES:

- RECEIVE, STORE & ISSUE materials against REQUISITION FORMS of various DEPARTMENTS & WARDS
- Hospital consists of:
 - a. MEDICAL STORE
 - b. STORE FOR GENERAL ITEMS
 - c. SURGICAL STORES, etc
- Maintain a BUFFER STOCK of certain materials, including LIFE-SAVING DRUGS.....



8. MISCELLANEOUS SERVICES:

- Aimed at overall BENEFIT & PATIENT CARE
- Include:
 - a. DIETARY SERVICES
 - b. AMBULATORY SERVICES
 - c. LAUNDRY SERVICES
 - d. TRANSPORT SERVICES
 - e. MORTUARY SERVICES
 - f. LIBRARYSERVICES.....

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THANK YOU!!! 😊 😊